



# Diploma in Therapeutic Counselling | Level 4

**Venue:** AboutYouUK Training, 63 Park Road, St.Helens, WA9 1DS  
**Start Date:** Thursday 7th September 2023  
**Time:** 5.30pm—9.00pm

**Plan One**  
**Course Cost** £4,200.00 (inc non-ret deposit)  
**Deposit** £200.00 (payable on application)  
**Monthly** £235.30 x 17 months

**Plan 2**  
**Course Cost** £4200.00 (inc non ret deposit)  
**Deposit** £200.00 (payable on application)  
**Monthly** £166.67 x 24 months

If this option is chosen certificates are not released until final payment has been received

### Programme Dates

Part 1	07/09/23	Part 14	21/12/23	Part 27	04/04/24	Part 40	04/07/24	Part 53	17/10/24	Part 66	30/01/25	Part 79	08/05/25
Part 2	14/09/23	Part 15	11/01/24	Part 28	11/04/24	Part 41	11/07/24	Part 54	24/10/24	Part 67	06/02/25	Part 80	15/05/25
Part 3	21/09/23	Part 16	18/01/24	Part 29	18/04/24	Part 42	18/07/24	Part 55	31/10/24	Part 68	13/02/25	Part 81	22/05/25
Part 4	28/09/23	Part 17	25/01/24	Part 30	25/04/24	Part 43	25/07/24	Part 56	07/11/24	Part 69	20/02/25	Part 82	29/05/25
Part 5	19/10/23	Part 18	01/02/24	Part 31	02/05/24	Part 44	01/08/24	Part 57	14/11/24	Part 70	27/02/25	Part 83	05/6/25
Part 6	26/10/23	Part 19	08/02/24	Part 32	09/05/24	Part 45	08/08/24	Part 58	21/11/24	Part 71	06/03/25	Part 84	12/06/25
Part 7	02/11/23	Part 20	15/02/24	Part 33	16/05/24	Part 46	15/08/24	Part 59	28/11/24	Part 72	13/03/25	Part 85	19/06/25
Part 8	09/11/23	Part 21	22/02/24	Part 34	23/05/24	Part 47	05/09/24	Part 60	05/12/24	Part 73	20/03/25	Part 86	26/06/25
Part 9	16/11/23	Part 22	29/02/24	Part 35	30/05/24	Part 48	12/09/24	Part 61	12/12/24	Part 74	27/03/25	Part 87	03/07/25
Part 10	23/11/23	Part 23	07/03/24	Part 36	06/06/24	Part 49	19/09/24	Part 62	19/12/24	Part 75	03/04/25	Part 88	10/07/25
Part 11	30/11/23	Part 24	14/03/24	Part 37	13/06/24	Part 50	26/09/24	Part 63	09/01/25	Part 76	10/04/25		
Part 12	07/12/23	Part 25	21/03/24	Part 38	20/06/24	Part 51	03/10/24	Part 64	16/01/25	Part 77	17/04/25		
Part 13	14/12/23	Part 26	28/03/24	Part 39	27/06/24	Part 52	10/10/24	Part 65	23/01/25	Part 78	24/04/25		

### Booking Form

**Diploma in Therapeutic Counselling (level 4)** Venue: St.Helens | Start Date: 7th September 2023

This course is subject to an interview and application process. Please see specific course sheet for further details.

To register your interest in this course, please complete all parts of the booking form and return to **AboutYouUK Training**, 63 Park Road, St.Helens, WA9 1DS. You can also email [training@aboutyouuk.com](mailto:training@aboutyouuk.com) or call 01744 602608

Title: ..... Forname/s: ..... Surname: .....

Please specify any special learning needs or requirements that we may need to be aware of:

Email: ..... Tel: .....

Address: .....

Postcode: .....

## Training | Booking terms & conditions and Cancellation Policy

Effective from 1st January 2015. Please note these 'Terms and Conditions' may be subject to change without notice.  
Training is facilitated and delivered by the [AboutYou UK](#)

### Booking

- For current course costs and dates, please refer to our website or request a paper copy from the training centre
- Before booking onto the course, please ensure you have read the course content, to ensure the course will meet your training needs and that you are able to meet pre-requisites, where stated.
- If a course registration/booking form is completed by an individual other than the named candidate, it is the responsibility of the employer to ensure the candidate is suitable for the course and has the relevant experience.
- Upon receipt of your booking form, and subsequent payment your place(s) will be confirmed.
- Important note: [AboutYou UK](#) any association acting on their behalf, acceptance of your booking brings into existence a legally binding contract between us on these terms and conditions. Any term sought to be imposed by you in any purchase order or correspondence will not form part of the contract.

### Purchase Orders

- Purchase orders may be accepted in lieu of payment at time of booking at [AboutYou UK](#) sole discretion.
- Acceptance of purchase orders is subject to [AboutYou UK](#) prior approval for credit terms. Customers must first supply a completed Customer Information Form upon request.
- Purchase orders shall not be accepted from any customer at any time during which the customer's account is placed on "stop" due to default.

### Invoicing and payment

- Course fees are payable upon booking unless a valid, authorised Purchase Order is provided or there is an agreed payment term and they are accepted. Or you are eligible to a free placement.
- Invoices will be sent via post to the name and address provided on the booking form and must be paid within 30 days of the invoice date or not later than 1 month prior to the start of the course, whichever date occurs soonest (the "due date").
- Payment must be made in pounds Sterling by cheque or BACS.
- If any amount properly due to [AboutYou UK](#) under or in connection with these terms and conditions remains outstanding beyond the due date [AboutYou UK](#) Trust may:
  - a. charge interest on the overdue amount at the rate of 8% per annum above the base rate of HSBC from time to time (which interest will accrue daily until the date of actual payment, be compounded quarterly, and be payable on demand); or
  - b. claim interest and statutory compensation pursuant to the Late Payment of Commercial Debts (Interest) Act 1998).

### Course attendance and certification

- Candidates will receive joining instructions via email to the email address provided on the booking form. Paper correspondence must be requested on the application form prior.
- It is the responsibility of the individual completing the course registration/booking form to ensure joining instructions are received by the candidate. Instructions will be sent via email to the email address provided on the booking form.
- If the joining instructions are not received, it is the responsibility of the individual who completed the course registration/booking form to contact [AboutYou UK](#) Trust training office to arrange for them to be reissued.
- Failure to attend the course will result in the full cost of the course per delegate being incurred.
- [AboutYou UK](#) will send all correspondence primarily via email to the email address provided on the booking form. If alternative details are received after the booking form has been submitted, they will supersede the original details and all future correspondence will be sent to the new address.
- No certificate(s) shall be issued whilst there is an outstanding balance (including interest on overdue balances and statutory compensation) due.
- It may be necessary, for reasons beyond the control of [AboutYou UK](#) to change the content and timing of the programme, the date, the venue or the tutor.

### Cancellations and Amendments

- All requests for cancellations and/or transfers must be received in writing by post or by email to [training@aboutyouuk.com](mailto:training@aboutyouuk.com)
- Changes will become effective on the date of written confirmation being received.
- The appropriate cancellation charge will apply based on the cost of your booking, as shown below.
- \*excluding extenuating circumstances which will be charged at [AboutYou UK](#) discretion.

Calendar days notice before the start date of the course	Refund applicable
29 calendar days or more	Full refund
Between 15 and 28 calendar days (inclusive)	50% refund
Between 1 and 14 calendar days (inclusive)	No refund will be given, charged at full course price if free placement given
Failure to attend	Treated as late cancellation and no refund given. includes FOC places

- In the event of an individual named on the booking form cannot attend, we will accept substitution of another delegate on the condition that written notification of the substitution has been received by us prior to the course date.
- Any person in association with [AboutYou UK](#) and is granted free training for CPD or company advances will have the following additional clauses:
  - Failure to qualify from a free training placement will result in full payment of the course net value to [AboutYou UK](#)
  - The delegate will only carry out those specific duties trained within the [AboutYou UK](#) centres or any other location that the trust designate, for a minimum period of 24 months after qualification
  - Failure to adhere to the 24 month duration (excluding extenuating circumstances which will be charged at [AboutYou UK](#) discretion) will be liable to full payment of the advertised cost of the course on the [AboutYou UK](#) website (pro rata)
- Delegates are only permitted to one course transfer or substitution per booking. After this the full fee will be charged.
- In the event of there being insufficient numbers booked onto a course [AboutYou UK](#) reserves the right to cancel or postpone the course.
- In the event of cancellation of a course by [AboutYou UK](#) we will endeavour to inform all participants a week before the course is due to take place, although please be aware that this is not always possible. All course fees paid will be reimbursed in full, or the payment will be transferred in full to another [AboutYou UK](#) course. [AboutYou UK](#) shall not accept liability for any consequential loss and shall have no liability to reimburse any other costs that may have been incurred, including transport costs, accommodation etc.

### Course Provisions

- Accommodation and travel and mealtimes are the responsibility of the candidate unless otherwise stated in the course detail

### Extenuating Circumstances

- If you are unable to attend any of the course due to extenuating circumstances you must inform [AboutYou UK](#) in writing.
- If you were unable to attend due to illness you must provide evidence in the form of a doctor's note.

### Force Majeure

- [AboutYou UK](#) shall not be liable to refund of fees or for any other penalty should courses be cancelled due to war, fire, strike lock-out, industrial action, tempest, accident, civil disturbance or any other cause whatsoever beyond their control.

### Entire Agreement

- These terms and conditions, together with the [AboutYouUK](#) website prices, course details and [AboutYou UK](#) contact details, set out the whole of our agreement relating to the supply of the course and associated materials and services to you by [AboutYou UK](#). These terms and conditions cannot be varied except in writing signed by the Chairman of [AboutYou UK](#). In particular, no terms and conditions incorporated within your purchase order and nothing said by any person on behalf of Philippi Trust should be understood as a variation of these terms and conditions or as an authorised representation about the nature or quality of any goods or services offered for sale by [AboutYou UK](#). [AboutYou UK](#) shall have no liability for any such representation being made or made.